



ASIAN HARMONIZATION WORKING PARTY

Working towards medical device harmonization in Asia

Dialogue Between AHWP Secretariat & China SFDA

Asian Harmonization Working Party –
Secretariat

27 April 2007

Hong Kong

Guidance For Hosting AHWP Meeting

Guidance for Hosting Meeting



Host Country

- To work with local industry organization to promote event locally.
- Identify contact person(s) for communication with AHWP Secretariat & telecons with AHWP Organizing Committee
- Host country will be responsible for the social program



AHWP Secretariat

- Formation of an AHWP Organizing Committee to steer the event, plan technical program, including sourcing of speakers/trainers.
- The AHWP Organizing Committee will convene regularly with the host country representatives/host Secretariat & AHWP Secretariat



Issues

- Program
 - Technical
 - Social & Logistical
- Participation by Member Economies
- Support to host by AHWP Secretariat
- Organizing Committee members
- Proposals for training programs



Any other issues?



— AHWP —