



## **FINAL DOCUMENT**

Title: Amendment 1 to the Asian Harmonization Working Party (AHWP) & Asian Harmonization Working Party Technical Committee (AHWPTC) Terms of Reference

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## **Purpose**

This document proposes to make amendment to the Asian Harmonization Working Party (AHWP) & Asian Harmonization Working Party Technical Committee (AHWPTC) Terms of Reference as detailed in paragraph 5 below under the section Proposed Amendment to the Terms of Reference.

## **Background**

2. The current Asian Harmonization Working Party (AHWP) & Asian Harmonization Working Party Technical Committee (AHWPTC) Terms of Reference is specified under the Final Document AHWP/STG(LE)/001 resolved on 6 November 2009 in the 14<sup>th</sup> AHWP Meeting.
3. Under the current Terms of Reference, there shall be one AHWP Chair and one AHWP Vice-chair elected from Primary AHWP Representatives at the AHWP Annual Meeting through voting by all Primary AHWP Representatives. The AHWP Chair shall come from a Regulatory Authority and the AHWP Vice-chair shall come from the Industry.
4. To assist in the expanding roles and work responsibilities of the AHWP Chair which include the requirements to chair meetings, liaise with AHWP member economies, negotiate with outside parties, collaborate with related organizations and supervise the AHWP operations, there is a necessity to propose the addition of a Vice-chair who shall come from a Regulatory Authority.

## **Proposed Amendment to the Terms of Reference**

5. The current Section on Leadership under Asian harmonization Working Party (AHWP; or the “Working Party”):-

### ***Leadership***

***One AHWP Chair and one AHWP Vice-chair shall be elected from Primary AHWP Representatives at the AHWP Annual Meeting through voting by all Primary AHWP Representatives for a term of office of about three years until the next election. The AHWP Chair shall come from a Regulatory Authority and the AHWP Vice-chair shall come from the Industry. The AHWP Chair and Vice-chair will normally rotate among member economies. In the absence of the AHWP Chair and/or AHWP Vice-chair at a given AHWP Meeting, their respective member economies may nominate suitable persons as acting AHWP Chair and/or AHWP Vice-chair accordingly for the purpose of the said meeting.***

is proposed to be replaced by:-

***Leadership***

***One AHWP Chair and two AHWP Vice-chairs shall be elected from Primary AHWP Representatives at the AHWP Annual Meeting through voting by all Primary AHWP Representatives for a term of office until the next election. The AHWP Chair and one AHWP Vice-chair shall come from Regulatory Authorities while one AHWP Vice-chair shall come from the Industry. The AHWP Chair and Vice-chairs will normally rotate among member economies. In the absence of the AHWP Chair and/or AHWP Vice-chairs at a given AHWP Meeting, they or the organizations that they are representing may nominate suitable persons as acting AHWP Chair and/or AHWP Vice-chairs for the purpose of the said meeting.***

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